

"Just keep swimming"

- Dory



## RESOURCE FAMILY NEWSLETTER

April 10, 2020

### 2020 HOLIDAY SCHEDULE

- > **Memorial Day**  
5/25/20
- > **Independence Day**  
7/3/20
- > **Labor Day** 9/7/20
- > **Columbus Day**  
10/12/20
- > **Veterans Day**  
11/11/20
- > **Thanksgiving** 11/26  
&11/27/20
- > **Christmas** 12/24  
&12/25/20
- > **New Year's Day**  
1/1/21

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**CLEAN  
HANDS  
SAVE LIVES**

### COVID-19 (CORONAVIRUS)

As you all know, we are living in uncertain times with this pandemic. We have changed how the office is operating due to the state requirements and recommendations from the Center for Disease Control (CDC). The office is closed to visitors at least until the end of April 2020 while the stay at home order is in effect. FCS clinical staff members are working from home. If you need to talk with your client supervisor, then please call and leave them a voicemail. If it is an emergency, then call the office and someone will answer during normal business hours. Our after hours line continues to be operational as well. If you have any paperwork that has to be dropped off, then use the drop box behind the clinical building (white building with blue shutters) or mail it.

All of our client supervisors are doing visits with you and the individuals in your home by video conferencing and phone contacts. It is also important for the individuals that we serve to continue to have contact with their family and friends. This contact should also be done by video conferencing and phone calls.

New information comes out about COVID-19 daily, sometimes, hourly. We are all adapting to all these changes. We appreciate everything that you do. If you or someone in your household is ill and being tested for COVID-19, please notify your client supervisor. We are required to notify our state representatives of the number of individuals who are being tested and the results. In some cases, the client supervisors have to do incident reports. We want everyone to be safe and



- ◆ Stay home.
- ◆ Don't touch your face.
- ◆ Cough and sneeze into your elbow.
- ◆ Practice social distancing and wear a mask if you have to go out in public.
- ◆ Wash hands for at least 20 seconds. Use hand sanitizer if soap and water are not available.
- ◆ It is important to boost your immune systems, so make sure you are getting adequate sleep, eating right and go-



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**TRAINING**

At this point, all training to be held at the office in April have been cancelled due to the pandemic. We will evaluate this further as we progress through this pandemic. If you are signed up for a class, your client supervisor will notify you if a class is cancelled.

This is a great time to do online trainings. Please make sure that trainings you plan to attend are appropriate for the program you work in. If you have questions if a training is appropriate, please talk with your client supervisor.

**Free Training:** A wide selection of HCQU topics are available online at <http://www.southcentralpa-hcqu.org/Trainings/trainings.htm>.

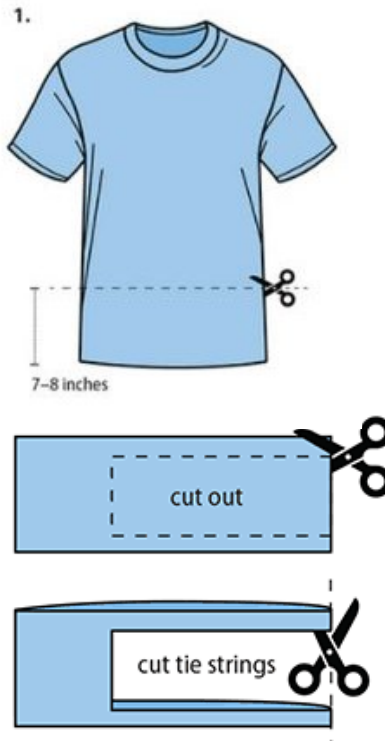
Talk with your client supervisor for training details. The in person trainings for April have been cancelled.

**TAXES !**

The IRS has pushed the annual **tax-filing deadline** from April 15 to July 15, 2020. Refer to last months newsletter for information regarding taxes.

**HOW TO MAKE FACE MASKS**

Directions to make face masks (sew and no sew methods) can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/DIY-cloth-face-covering-instructions.pdf>. Here is one example:



**Celebration Corner!**



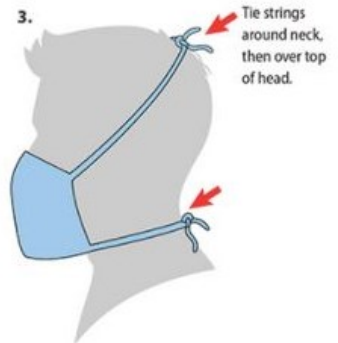
The following families celebrate their anniversary with FCS this month.

Congratulations to:

*Louise Carlin for 21 years!*

*Tawnee & Jared Poper for 2 years!*

*Jennifer & Jarrell Smith for 4 years!*



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